

Department of Workforce Development/Division of Workforce Solutions

Policies and Procedures for Wisconsin Works (W-2) and Related Programs Contract

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Applicable Wisconsin Statutes and Rules

Policies and procedures also reflect requirements of Wisconsin Statutes governing appropriations, court administration, employment laws, public records and others. The following concentrates on programmatic requirements.

Reference	URL	A L M	C C	C F	C S	F S E T	RS				TANF				W I A	W t W
							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
Code of Federal Regulations, Title 45 Public Welfare, Chapter IV, Part 400 Refugee Resettlement Program	http://www.access.gpo.gov/nara/cfr/waisidx_00/45cfr400_00.html						X	X	X							
Dislocated Worker Program Rules	Wisconsin Statute 106.15													X		

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*Food Stamp and Medicaid information is included for historical reference. Current information may be obtained through the Department of Health and Family Services

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
DWD 12 Wisconsin works	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html		X		X	X					X		X			
DWD 14 Electronic benefit transfer	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html															
DWD 15 Child support and establishment of paternity	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html				X											
DWD 16 Emergency assistance for families with needy children	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html		X			X					X		X			
DWD 17 Income maintenance workers	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html		X			X					X		X			
DWD 18 Public Assistance Record Retention	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html															
DWD 19 Child support cooperation for food stamps	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html															
DWD 40 Child support percentage of income standard: Appendix A - Child support percentage conversion table Appendix B - Child support percentage worksheet	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html				X											
DWD 41 Establishment of the paternity of a nonmarital child	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html				X											
DWD 42 State directory of new hires	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html															
DWD 43 Child support administrative enforcement	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html				X											
DWD 44 Child support incentive payments	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html															
DWD 55 Day care certification	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html		X													
DWD 56 Administration of child care funds	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html		X													
DWD 58 Child care quality standards and grants	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html		X													

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
DWD 59 Grants supporting community child care initiatives	http://www.legis.state.wi.us/rsb/code/dwd/dwd011.html															
Wisconsin Statutes Chapter 46 Social Services	http://www.legis.state.wi.us/rsb/stats.html		X		X	X					X		X			
Wisconsin Statutes Chapter 48 Children's Code	http://www.legis.state.wi.us/rsb/stats.html		X		X	X					X		X			
Wisconsin Statutes Chapter 49 Public Assistance	http://www.legis.state.wi.us/rsb/stats.html		X		X	X					X		X			
Wisconsin Statutes Chapter 59 Counties	http://www.legis.state.wi.us/rsb/stats.html		X		X	X					X		X			
Wisconsin Statutes Chapter 767 Actions Affecting the Family	http://www.legis.state.wi.us/rsb/stats.html				X	X					X		X			
Wisconsin Statutes Chapter 948 Crimes Against Children	http://www.legis.state.wi.us/rsb/stats.html				X											

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Manuals, Handbooks, and Guides

Reference	URL	A L M	C C	C F	C S	F S E T	RS				TANF				W I A	W t W
							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
Allowable Cost Policy Manual	http://www.dwd.state.wi.us/dws/bds/default.htm		X		X	X						X	X			
Benefit Recovery Accounting Manual	http://www.dwd.state.wi.us/dws/bds/default.htm		X			X						X	X			
CARS (Community Aids Reporting System) Manual	http://www.dwd.state.wi.us/cars/		X		X	X						X	X			
CATS (CARES Automated Tracking System) Guide	https://workweb.dwd.state.wi.us/des/cares/pts/ptsplot.asp		X		X	X						X	X			
Child Day Care Manual	http://workweb.dwd.state.wi.us/des/manuals/default.htm		X			X						X	X			
Child Support Manuals	http://workweb.dwd.state.wi.us/des/bcs/manuals/default.htm				X											
Community Reinvestment Guide (W-2 Manual – Appendix VI)	http://workweb.dwd.state.wi.us/des/manuals/pdf/w2cr_guide.pdf			X												
Computer Connectivity Models for the Department of Workforce Development	http://workweb.dwd.state.wi.us/partner/SIS_Information/Conn_models.htm		X		X	X						X	X			
Network Security	http://workweb.dwd.state.wi.us/partner/SIS_Information/netsecurity.htm		X		X	X						X	X			
Department of Workforce Development Civil Rights Compliance Standards and Resource Manual	http://www.dwd.state.wi.us/dws/manuals/pdf/crc_manual.pdf		X		X	X						X	X			
Department of Workforce Development Civil Rights Compliance Guidelines and Resource Manual for Tribal Contractors																
DWS Fiscal Memo's			X		X	X						X	X			
DWS Workforce Programs Guide	http://www.dwd.state.wi.us/toolbox/workforce_programs/default.htm													X	X	X
Electrical Communication Standards	http://workweb.dwd.state.wi.us/partner/SIS_Information/16740.htm		X		X	X						X	X			

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
Electronic Benefits Transfer Guide (will be subsumed into Wisconsin Food Stamp Handbook)																
Facility Requirements for Communications Implementation	<a href="http://workweb.dwd.state.wi.us/partner/SIS_Informati
on/netsecurity.htm">http://workweb.dwd.state.wi.us/partner/SIS_Informati on/netsecurity.htm		X		X	X						X	X			
Food Stamp Employment and Training Program Manual	<a href="http://www.dwd.state.wi.us/dws/manuals/fset/TOC.p
df">http://www.dwd.state.wi.us/dws/manuals/fset/TOC.p df					X							X			
Food Stamp First Aid Kit																
Summary of the Minimum Standards for Hardware/Software Connected to the State Wide Area Network	<a href="http://workweb.dwd.state.wi.us/partner/SIS_Informati
on/Minimum_standards_summary.htm">http://workweb.dwd.state.wi.us/partner/SIS_Informati on/Minimum_standards_summary.htm		X		X	X						X	X			
Income Maintenance Manual			X		X	X						X	X			
Local Personnel Master File Manual			X		X	X						X	X			
Office of Child Support Enforcement Regulations					X											
Provider Agency Audit Guide	http://www.dhfs.state.wi.us/grants/PAAG/Index.htm		X		X	X						X	X			
Sample Memorandum of Understanding Computer Connectivity Model 2-LAN to LAN			X		X	X						X	X			
Security Manual	<a href="http://workweb.dwd.state.wi.us/dws/manuals/security
manual.htm">http://workweb.dwd.state.wi.us/dws/manuals/security manual.htm		X		X	X						X	X			
State Single Audit Guidelines	http://www.ssag.state.wi.us/		X		X	X						X	X			
Appendix to the State Single Audit Guidelines for Programs from the Department of Workforce Development	<a href="http://www.ssag.state.wi.us/2002Updates/2002
DWD.pdf">http://www.ssag.state.wi.us/2002Updates/2002 DWD.pdf		X		X	X						X	X			
Wisconsin CARES Guide and Supplement	<a href="http://dwdworkweb/dws/manuals/caresguide/default.h
tmhttp://www.dwd.state.wi.us/dws/manuals/w-
2_manual/first_page.htm">http://dwdworkweb/dws/manuals/caresguide/default.h tmhttp://www.dwd.state.wi.us/dws/manuals/w- 2_manual/first_page.htm		X		X	X						X	X			
Wisconsin Child Support Policy and Program Administration					X											
Wisconsin Child Support Procedures					X											
Wisconsin Food Stamp Handbook																

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
Wisconsin Labor Management Council Grant Guidelines		X	X													
Wisconsin Medical Assistance Handbook	http://www.dhfs.state.wi.us/medicaid/index.htm				X											
Wisconsin Works (W-2) Financial Management Manual			X		X	X						X	X			
Wisconsin Works (W-2) Policy Manual	http://www.dwd.state.wi.us/dws/manuals/w-2_manual/first_page.htm		X		X	X						X	X			

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DWS Administrator's Memos (<http://workweb.dwd.state.wi.us/dws/adminmemos/>)

Numbered memos no longer on this list are either obsolete or have been incorporated into relevant manuals.

Memo Number	Subject	A L M	C C	C F	C S	F S E T	RS				TANF				W I A	W t W
							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
97-11	Local W-2 Community Steering Committee					X							X			
97-21	Requirement for FS and MA Eligibility Determinations to be Performed by County/Tribe Staff Co-located at W-2 Agencies												X			
97-23	Case Specific Quality Assurance (QA) Disallowances															
97-24	Kinship Care Child Support Policy (Action)				X						X					
97-26	Required Educational Approval Board Oversight and Licensing of Educational Employment and Training Facilities					X							X			
98-09	Status of Review Date Changes in CARES		X			X							X			
98-12	Evaluations of W-2					X							X			
98-19	Update on Civil Rights Responsibilities in Complaint Processing and Subcontracting		X		X	X					X		X			
98-33	Child Support Cooperation Requirements for W-2 and Food Stamp Recipients				X	X							X			
99-01	New Child Care Performance Standards		X													
99-05	Child Support Performance and Incentive Act of 1998				X											
99-06	DES Administrator's Memo Distribution Procedures		X		X	X					X		X			
99-07	CARES/KIDS and Consumer Credit Report Security Protection and Penalty Procedures		X		X	X					X		X			
99-09	Calendar of Program Year 2000 Income Maintenance Preliminary Allocations - Notice															
99-10	BadgerCare Implementation Plans				X											
99-10	BadgerCare Implementation Plans (AMENDED)				X											
99-12	Performance Standards for Customer Service		X		X	X					X		X			
99-14	Use of Federal Parent Locator Service for Child Welfare Services				X											
99-15	Human/Social Services, Child Support, W-2 Agencies and Wisconsin Indian Tribes Directory		X		X	X					X		X			
99-16	Timeframe for Remedying Non-Cooperation				X	X							X			
99-18	Online Child Support Policy and Procedure Manuals				X											

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
99-24	One-Page Description of Services Available at W-2 Agency					X							X			
00-04	Computer Security		X		X	X					X		X			
00-05	Child Support Agencies' Payment of Fees in CY2000				X											
00-07	Additional Funding for Personal Contacts of Food Stamp Cases															
00-09	Calendar or Program Year 2001 Child Support Allocations - Preliminary Notice				X											
00-10	Children First Program Reimbursement Rate Increase and Policies			X												
00-11	Updated Child Support Allocation Information – CY 2001 and PY 2001				X											
00-12	Safeguarding Federal Tax Information					X							X			
00-13	Determining W-2 Eligibility		X		X	X							X	X		X
00-14	Calendar Year 2001 and Child Support Contract				X											
00-15	CY2001 Performance Standards and Performance-Based Funding Methodology for Child Support Agencies				X											
00-16	Ongoing Electronic Benefit Transfer (EBT) Operations					X							X			
00-17	DES Policies and Procedures		X		X	X					X	X	X	X		
00-19	Updated CY2001 Performance Standards and Performance-Based Funding Methodology for Child Support Agencies				X											
00-20	Medicaid Administration - Updated Agreement between DWD and DHFS. Also attached is the 7-25-00 Memorandum of Understanding between DWD and DHFS					X	X	X	X	X			X			
00-21	Required Training for Income Maintenance Workers					X							X			
01-01	Percentage Expressed Orders			X	X											
01-04	Food Stamp Electronic Benefit Transfer (EBT) Trafficking and Fraud					X							X			
01-05	Customer Service Initiatives for Family Medicaid															
01-14	Children First Program Policies and Allocations			X	X	X							X			
01-18	FFY 2002 - FFY 2003 TANF State Plan					X					X	X	X			
01-19	Change in Payment of Medicaid - Health Insurance Information Reporting Fees				X											
01-20	Notice of Changes in W-2 Contract Documents as a Result of the 2002-2003 Biennial Budget (2001 Wis. Act 16)		X			X							X	X		
01-21	Issuance of Financial Policy on Employee Bonuses					X							X			
01-22	CY/PY2002 Performance Standards and Performance-Based Funding Methodology for Child Support Agencies				X											

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
01-23	Child Care Subsidy Program Monitoring		X													
01-24	Process for Granting DWS Automated Systems Access		X	X	X	X					X	X	X	X	X	X
01-25	Local Agencies Working With Local School Lunch Directors															
01-26	WAA Contract Extension										X	X		X		
02-01	Wisconsin Works (W-2) Caseload Management									X	X					
02-02	Notice of Issuance of DWS Financial Policy Relating to Independence of Auditors	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
02-03	2002 Required Training for Income Maintenance(Food Stamps, Medicaid) Workers															
02-04	2002 Required Training for Wisconsin Works and Related Workers					X							X			
02-05	Children First Program Policies and Allocations				X											
02-07	Announcing Release of Report, "What Employers and W2 Job Experts Think About Retention and Advancement Barriers and Services"					X							X	X		X
02-08	Screening					X							X			
02-09	Providing information on the Department of Workforce Development's (DWD) report, "Impact of the Workforce Attachment and Advancement (WAA) Program on Earnings and Child Support Collections," submitted to the Wisconsin Legislature's Joint Committee on Finance													X		
02-10	Child Support Pass-Through Brochures				X											
02-11	CY/PY 2003 Child Care and Safe Child Initiative - Preliminary Allocation Notice		X													
02-12	Calendar or Program Year 2002 Child Support Allocations - Preliminary Notice				X											
02-13	2003 Income Maintenance, Public Assistance Fraud, Medicaid Transportation, and Funeral/Cemetery Allocations - Preliminary Notice		X			X							X			
02-16	Transfer of the Food Stamp Program and Income Maintenance Administration Responsibilities from DWD to DHFS															
02-17	Financial Employment Planner (FEP) to Caseload Ratio												X			
02-18	DWD and DHFS Civil Rights Compliance Standards, 01/01/02 - 12/31/03		X	X	X	X	X	X	X	X	X	X	X	X		
02-19	Calendar Year 2003 State and County Child Support Contract-Model				X											
02-20	Monitoring Plan		X			X	X	X	X	X	X	X	X	X		
02-21	Access to Additional Funding for W-2 Benefits												X			

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
02-22	CY/PY 2003 Performance Standards and Performance-Based Funding Methodology for Child Support Agencies				X											
02-23	Random Moment Sampling		X	X	X	X					X	X	X	X		
03-01	Inappropriate Sanctioning												X			
03-02	Partial Period Performance Requirements												X			
03-03	W-2 Screening and Assessment												X			
03-04	W-2 Purchase of Service/Subcontracting												X			
03-05	Financial Reports for Contracts with Counties and Other Selected Agencies				X	X							X			
03-06	Food Stamp Employment and Training Program (FSET): FSET 50/50 Match Funding					X							X	X	X	X
03-07	Requirements for W-2, Child Care, Medicaid and Food Stamp Applications		X										X			

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Child Support Bulletins (<http://dwdworkweb/des/bcs/BulLetMem/default.htm>)

Note: some of the following may contain material already incorporated into a child support manual or otherwise might not reflect the most current policy.

Memo Number	Subject	A L M	C C	C F	C S	F S E T	RS				TANF				W I A	W t W
							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
97-01	Credit Bureau Usage		X		X	X						X				
97-02	Changes to KIDS				X											
97-03	Summary of the Personal Responsibility and Work Opportunity Act of 1996 and Related Child Support Provisions in the Proposed 1997-99 Biennial Budget				X											
97-04	W-2 Transitions Study				X											
97-06	WSNS Addressing for BCS Staff Members				X											
97-07	Blood/Genetic Laboratory Contracts				X											
97-08	Interstate Forms				X											
97-09	Postmaster Verification Letters				X											
97-10	New Hire Reporting				X											
97-11	Intensive Services for AFDC Clients				X	X										
97-12	Healthy Start Cases				X											
97-13	Billing Notices				X											
97-14	Unemployment Intercept				X											
97-15	States' Implementation Status of the Uniform Interstate Family Support Act (UIFSA)				X											
97-16	Cooperation and Good Cause Under W-2				X	X										
97-18	New Hire Reporting Program				X											
98-01	Jurisdiction and Venue				X											
98-02	Child Support Withholding List Project				X											
98-03	Federal Incentives and Self-Assessment				X											
98-04	Child Support Cases Involving W-2 Participation				X											
98-05	New York State's Legal Representation and Costs Recovery Policy				X											
98-06	Child Support Enforcement Transmittal #3 - Requests For Assistance/Discovery				X											
98-08	Notice to Noncustodial Parents				X											
98-09	Requests for Information and Access to Records				X											

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
98-10	Administrative Subpoenas				X											
98-11	Administrative Order for Genetic Tests				X											
98-12	Centralized Receipt and Disbursement (CR&D)				X											
98-13	State of Utah to Recover Payment Processing Costs				X											
98-14	State of Mississippi to Recover Costs				X											
98-15	State of Montana to Recover Costs				X											
98-16	State of Kansas to Recover Costs				X											
98-17	Retroactive Modification of Child Support Arrearages				X											
98-18	Firststar Lockbox Deposits				X											
98-19	Paternity Acknowledgement				X											
98-20	Security Requirements for IRS Data				X											
98-21	Administrative Order for Genetic Tests				X											
98-22	Revision to Child Support Bulletin 98-07				X											
98-24	Wisconsin Act 191 Statutory Cites Supplement				X											
98-25	Cost Recovery in Kansas, Utah, and Montana				X											
98-26	Service of Process Time Frame				X											
98-27	Federally Mandated State Self Assessment Review				X											
98-28	Review and Adjustment KIDS Implementation Date				X											
98-29	Thresholds for Administrative Enforcement Actions				X											
98-30	Standardized Interstate Child Support Enforcement Forms				X											
98-31	Emergency Rule DWD 43				X											
98-33	1999 Model Cooperative Agreement				X											
98-34	Standardized Interstate Income Withholding Notice				X											
98-35	Child Support Recovery Act Automated Referral Instructions				X											
98-36	1999 Performance-Based Funding				X											
98-37	Interest Charging				X											
98-38	Preparation for Privacy Protection Module				X											
98-39	Welfare to Work Program				X	X										
98-40	Authenticity of KIDS Records (Issued as CSB 99-03)				X											
98-41	Centralized Receipt and Disbursement Policies				X											

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
98-42	Responding to Tax Intercept (TI) Calls				X											
99-01	Instructions for Accepting Non-Automated Pre-Eligible W-2 Referrals				X											
99-02	Ho Chunk Nation Per Capita Payments				X											
99-03	Authenticity of KIDS Records				X											
99-04	Revised Account Transfer Authorization Form				X											
99-05	Withholding Support From Pension Checks				X											
99-06	Public Notice of Privacy Protection				X											
99-08	Substitute Care - Policy Changes				X											
99-09	Child Support Incentive Payments Under the Child Support Performance and Incentive Act of 1998				X											
99-10	Non W-2 Public Assistance Cases with Child Support Orders in Other States				X											
99-11	Updated Birth Cost Information				X											
99-12	Veteran Benefits and Child Support				X											
99-13	Prohibition of IV-D Access to Records of Cable Television Companies				X											
99-14	Request for the Separation of Duties Waiver				X											
99-14	Revised: Request for the Separation of Duties Waiver-Revised				X											
99-15	Paternity Testing Laboratories				X											
99-16	Referrals to Child Support for W-2 Child Care Cases		X		X	X							X			
99-17	Federal Case Closure Criteria				X											
99-18	IV-D Case Closures				X											
99-19	Verifying Cooperation Status of Noncustodial Parents		X		X							X	X			
99-20	Credit Bureau Location Enhancement				X											
99-21	National Directory of New Hires				X											
99-22	Federal Case Registry				X											
99-23	Expanded Federal Parent Locator Service (EFPLS)				X											
99-24	Implementation of BadgerCare				X											
99-25	Substitute Care - State Institutional Placements				X											
99-26	Agreement with Department of Corrections				X											
99-27	Requesting Consumer Credit History Reports				X											
99-28	Child Support Agency Seal (content/this was untitled)				X											

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
99-29	Unclaimed Funds				X											
99-29	Revised: Unclaimed Funds (Revised)				X											
99-30	Local Agency Worker KIDS Security				X											
99-31	Online Child Support Policy and Procedures Manuals				X											
99-32	Updated Version of "Percentage of Income Standard for Child Support"				X											
99-33	"Paternity Acknowledgment Through Hospitals" Training and Participation				X											
99-35	Changes to the Tax Intercept Process				X											
99-36	Working with Employers and Income Withholding				X											
99-37	Agency Funding for Non IV-D Cases				X											
99-38	2000 Model Cooperative Agreement				X											
99-40	R&D Fees Adjustment Request				X											
99-41	Requesting/Producing Reports				X											
00-01	Statutory Changes				X											
00-02	Budget Bill Changes				X											
00-03	Federal Tax Information and Security Measures				X											
00-04	Locate Worktable Cases (LC30) Report and Internet Links for Locate				X											
00-05	Certification of Financial Records				X											
00-06	Receipt and Disbursement (R&D) Fee Collection				X											
00-07	IV-D Case Closure Codes and Non-IV-D Case Closure Policy				X											
00-08	Deceased Custodial Parent				X											
00-09	Updated Birth Cost Information				X											
00-10	Updated Version of "Percentage of Income Standard for Child Support"				X											
00-11	Child Support Enforcement Annual Data Report (OCSE-157)				X											
00-12	Minor Language Change to Food Stamps Statutes				X											
00-13	(Revised) Obtaining Actual Birth Costs for HMO Births. Click for attachments 1 2 and 3				X											
00-14	Percent Reconciliation Interest Calculation				X											
00-15	Receipting of Collections at the Local Child Support Agency (CSA)				X											
00-16	Administrative Enforcement Super Notice Click for attachments 1 2 and 3				X											

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
00-17	Child Support Agency (CSA) Preparation for Lien Implementation				X											
00-18	Determination of Lien Eligibility				X											
00-19	Barring Court Cases from Lien Docket (Revised)				X											
00-20	Child Support Lien Docket Website				X											
00-21	Distribution 2000				X											
00-22	KIDS Data Sharing/Confidentiality Agreement - Click for Attachment				X											
00-23	2001 Model Cooperative Agreement				X											
00-24	Passport Denial				X											
00-25	Self-Assessment 2000				X											
00-26	Financial Institution Data Matching (FIDM)				X											
00-27	Distribution to Percentage Expressed Orders				X											
00-28	Number of Full-Time Equivalent Employees - Click for Attachment				X											
00-29	Alternative Payment Plan				X											
00-30	Bonding				X											
00-31	Substitute Care - Jurisdiction				X											
00-32	Basic Principles Governing Physical Placement and Assistance Cases				X											
00-33	Administrative Financial Account Seizure				X											
00-34	Confidentiality of Participant and Case Record Information - Click for Attachment: DES Administrator's Memo 97-42				X											
00-35	R&D Fee Balance Adjustments				X											
00-36	Reduction of Lien Eligibility Threshold - Click for Attachment: Lien Processing Schedule				X											
00-37	KIDS Call Center - Click for Attachment: Help Desk Directory				X											
01-01	Unemployment Insurance Query Screens HNNI and HQCS - Attachments: UI Query Screen HNNI , UI Query Screen HQCS				X											
01-02	Administrative Lien Due Process				X											
01-03	Methodologies for Agency Funding for Non-IV-D Cases				X											
01-04	Lien Payment Processing				X											
01-05	Lien Release and Satisfaction for Real Property				X											
01-06	Limited English Proficiency				X											

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
01-07	Child Support Collections Deposit Procedures				X											
01-08	License Enforcement Action for Delinquent Payers: Factors to Consider				X											
01-09	Interstate Liens - Attachments: (The linked attachments below are Word files, which you can download and use on your PC. See the downloading instructions for more information.) Interstate Lien Form Letters - Updated, July 9, 2001 Interstate Lien Cover Sheet Notice of Lien (not available in soft copy)				X											
01-10	Credit Bureau Reporting				X											
01-11	Administrative Complaint Procedure - Attachments: Administrative Complaint Form; Administrative Complaint Process Plan				X											
01-12	Lien Subordination - Lien Priority - Attachments: (The linked attachments below are Word files, which you can download and use on your PC. See the downloading instructions for more information.) Lien Subordination Cover Letter ; Lien Subordination Agreement				X											
01-13	Multiple Case Filings for Multiple Putative Fathers				X											
01-14	Paternity Cases (Attachments not available in soft copy.)				X											
01-15	Updated Reduction of Lien-Eligibility Threshold				X											
01-16	Revised - Use of Private Collection Agencies - Attachments: (The linked attachments below are Word files, which you can download and use on your PC. See the downloading instructions for more information.) Private Agency Consent Form ; A107 Letter to CP				X											
01-17	DHFS Automated Birth Query Access				X											
01-18	Interpreter's Agreement to Safeguard Confidential Information - Attachments: (The linked attachments below are Word files, which you can download and use on your PC. See the downloading instructions for more information.) Confidentiality Form				X											
01-19	Number of Full-Time Equivalent Employees				X											
01-20	Child Support Vehicle Liens				X											
01-21	Percent-Expressed Order Statutory Changes Funding - Attachment: Percentage Expressed Orders in Caseload 9/1/2000				X											
01-22	Act 16 2001-03 Biennial Budget Items Affecting Child Support				X											
01-23	Collection Processing and Fund Transfer Options				X											

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
01-24	Percentage-expressed Order Statutory Changes				X											
01-26	Annual Adjustment of Child Support Orders				X											
01-27	Automated Income Withholding Notice — Advance				X											
01-28	2002 Model Cooperative Agreement				X											
01-29	DOT Automated Query Access				X											
01-30	Grants/ Loan Denial – Transition to the Child Support Lien Docket				X											
01-31	Non-Financial Obligations that Represent A Case with an Order for Federal Reporting Purposes				X											
01-32	Self-Assessment 2001				X											
01-33	Interstate Request for Assistance/Discovery -- Fees				X											
01-34	Application Fee for IV-D Services				X											
02-01	Filing Fees for Revision of Judgment				X											
02-02	New Timeline Tracking Reports: Service of Process to Order Establishment				X											
02-03	Requirement for a Medical Support Order				X											
02-04	Application Fee for FPLS Services				X											
02-05	Full Faith and Credit -- Tribal Child Support Agencies				X											
02-06	Updated Birth Cost Information				X											
02-07	Review and Adjustment – Timeframe for				X											
02-08	Automated Income Withholding Notice				X											
02-09	National Medical Support Notice				X											
02-10	Local Child Support Agency Exception Processing				X											
02-11	Local Agency Security Review and Standards KIDS Security Access – CSA Employee Listing				X											
02-12	Interstate -- Initiating State order is Held Open or Reserved				X											
02-13	Distribution of Child Support Withheld from Tribal Per capita Income				X											
02-14	Tax Intercept Processing Moves to the Trust Fund				X											
02-15	Designation and Recoupment Trust Fund Policy and Processing Changes				X											
02-16	Full Pass-Through of Child Support to All W-2 Participants Attachments: Mailer to CP Mailer to NCP		X		X	X							X			

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
02-17	R&D Fee, Tax Intercept, and Recoupment Distribution Changes				X											
02-18	Paternity Testing Laboratories (DWD –1935-SW) Attachment: Vendors for Use by County/Tribal Child Support Agencies and Adoption Agencies				X											
02-19	Forwarding Payments to the Trust Fund				X											
02-20	Enforcement of Income Withholding and Medical Support with the Department of Defense (DOD)				X											
02-21	Barring Court Cases from Lien Docket				X											
02-22	Conversion of "Off-Line" Percentage-expressed Orders				X											
02-23	Health Insurance Enforcement				X											
02-24	Number of Full-Time Equivalent Employees (FTE)Attachment: County FTE Survey				X											
02-25	Administrative Rules Concerning Child Support Cooperation				X	X							X			
02-27	Conversion of Percentage-Expressed Orders for New IV-D Cases				X											
02-28	W-2 Distribution and Changes to the OCSE 34a Report. DRAFT Attachment : Standard Hierarchy				X								X			
02-29	Revised Collections from Cost Recovery States				X											
02-30	2003 Model Cooperative Agreement Attachment : 2003 Form				X											
02-31	Backdating of Unidentified Payer Collections by Trust Fund				X											
02-32	Defense Finance and Accounting Service (DFAS) "Kids 1 st Program"				X											
03-01R	KIDS Charging Default changed from age 19 to age 18 Attachment				X											
03-02	Project Save Our Children (PSOC) Attachments: Special Project Referral PowerPoint				X											
03-03	Interface Transmitting KIDS Paternity Judgment Information to Vital Records Attachment: Paternity Reporting Form - HCF 5020AF				X											
03-06	Reconciling Percentage-Expressed Orders				X											

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Child Support Letters (<http://workweb.dwd.state.wi.us/des/bcs/csletter/default.htm>)

Child Support Letters are not individually listed for they all only pertain to the Child Support Program. They may be found at the above noted website.

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Operations Memos

Numbered memos no longer on this list are either obsolete or have been incorporated into relevant manuals.

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
92-09	Qualified Medicare Beneficiary (QMB) Outreach (DHHS/HCEA and APWA Hotline)															
92-26	Continuation of MA for Discontinued SSI Recipients										X					
92-32	MA Outstation Application Process															
92-36	Divestment by Former SSI Recipients															
93-50	Burial Trusts															
94-17	MA Certification of Newborns															
94-27	FS Issuance (CARES)															
94-49	MA: Pregnancy Verification															
95-02	Prepaid CBRF Fees as Assets															
95-17	Accurate School District Code												X			
95-19	Expedited Food Stamp Application Processing: Benefits from Another State					X										
95-21	AFDC Related MA Eligibility for 18 Year Old Adults															
95-48	SSI: State Supplemental Payment					X					X		X			
95-51	Correction: SSI - State Supplemental Payment (SSP)					X					X		X			
96-08	CARES/KIDS Interface Instructions															
96-10	CARES: Data Exchange - SWICA Instructions															
96-103	Wisconsin Development Zone Program					X							X			
96-21	AFDC and AFDC Related MA Incapacitation Determination - New Process															
96-43	Immigration and Naturalization Service Card Replacement Project		X		X	X					X		X			
96-86	Wisconsin Conservation Corps Program		X		X	X					X		X			
97-09	INS Fact Sheet		X		X						X		X			
97-107	CARES Reports for W-2					X							X			
97-110	BWI Operations Memos - Index - 1997		X		X	X					X		X			
97-111	Laser-Printed Child Care Checks		X													
97-112	Handling a Crisis Case: A Reference Guide					X							X			
97-115	Worker's Compensation Coverage and Exposure					X							X			

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97-129	W-2 Participants and SSI					X					X		X			
97-132	W-2 Job Access Loan (JAL) Policy Clarification and Program Guidelines					X							X			
97-135	FS: Student Eligibility															
97-136	CARES in Fraud Referral and Tracking		X		X	X					X		X			
97-33	Child Care Funding for Tribes		X													
97-39	SSI Information										X		X			
97-50	Worker's Compensation for Work Experience Participants and Transition to W-2												X			
97-54	MA Recipient Cost of Care															
97-59	INS Fact Sheet		X		X	X					X		X			
97-64	Wisconsin Works (W-2) Trial Jobs Employer Agreement General Provisions					X							X			
97-69	Transfer of Economic Support and Child Care Cases		X			X					X		X			
97-75	Repayment Agreements and Dunning Notices												X			
97-79	Food Stamp Program SSI Retroactive Payments															
97-80	CARES Changes Related to Security and Administrative															
97-84	Revised Refugee/Entrant Assistance Accounting Forms					X					X		X			
98-06	BWI Call Center				X	X					X		X			
98-09	Food Stamps: Drug Felons															
98-11	Update and Maintenance of Components and Status Reporting					X							X			
98-12	W-2 Payments and Changing a Placement					X							X			
98-13	Sunset of AFDC					X					X		X			
98-14	State-Only W-2 Payment for SSI Applicants										X		X			
98-15	Occupations Requiring Background Checks					X							X			
98-16	CARES Coordinator Reports															
98-18	Food Stamp Issuance Changes															
98-21	CARES Technical Guidance for State-Only W-2 Payments for SSI Applicants												X			
98-22	JTPA Policy Change					X							X			
98-23	Full Engagement					X							X			
98-26	W-2 Policy Clarification for Persons in Unsubsidized Employment, Marginally Employed Individuals, and Preview of Prorated CSJ Payment					X							X			
98-29	Child Care-Related CARS Profiles		X													
98-30	W-2 Two-Parent Policy Clarification					X							X			

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98-34	Emergency and Back-Up Child Care		X													
98-41	Handout Describing the Caretaker Supplement Program										X					
98-42	Conversion of CARES Reports to EOS															
98-45	Emergency Assistance - Forms										X					
98-48	DWD "Extranet" and W-2 Partner Page		X		X	X					X		X			
98-50	Re-coding Qualified Aliens for FS, MA, and W-2 Eligibility		X			X					X		X			
98-52	Re-Implementation of Entered Employment Follow-Through Contacts					X							X			
98-53	Reporting of W-2 Placements and Participation (Including Data Clean-Up)					X							X			
98-54	Benefit Recovery Clarifications					X							X			
98-56	CARES Processing of MA Deductible Applications															
98-62	CARES Production Calendar Available on New CBT Course															
98-63	Caretaker Supplement (C-Supp) Changes										X					
98-64	Parents Caring for Children with Special Needs					X							X			
98-65	File Codes		X		X	X					X		X			
98-67	Update to Emergency Assistance Forms										X					
98-68	Notice to Aliens re Food Stamp Eligibility															
98-71	FSET Job Search and Job Search Training Components for ABAWDs					X										
98-74	Health Insurance Carrier Codes															
98-75	Child Support Unearned Income Coding in CARES		X		X	X					X		X			
98-76	Updates to Wisconsin Works Information (ACWI) in CARES					X							X			
98-77	Federal Changes to Alien FS Eligibility															
98-78	Food Stamp Quality Assurance (QA) Checklist															
98-80	Changes to FS Food Unit Composition															
98-81	Food Stamp Employment and Training Program (FSET) - FFYS 1999/2000 Program Changes															
98-82	Forms Retention and Verification Guidelines		X		X	X					X		X			
98-84	FEP ID and W-2 Notice Update - "CARES Notice and Letters Self-Study Guide"															
98-85	Accessing DES Forms on the Extranet		X		X	X					X		X			
98-86	Qualified Alien Eligibility Self-Study Guide - Version #2		X		X	X					X		X			
98-88	Food Stamp First Aid Kit															
98-89	W-2 Learnfare - Habitual Truant Definition												X			

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98-90	CARES EDBC Fatal Errors															
98-91	Plan Guidelines for the Outstationing of Eligibility Workers		X		X	X					X		X			
99-01	Listing - 1998 DES Administrator's Memos		X		X	X					X		X			
99-04	Entrepreneurship Efforts on Behalf of FS, WtW, and W-2 Participants										X		X			X
99-05	FS Program - Questions and Answers from Recent Training Sessions															
99-06	Non-Automated Pre-Eligible Referrals to Child Support				X											
99-08	Association of Overpayments with Office Number in the Benefit Recovery Subsystem		X								X		X			
99-09	Food Stamp Program - Change Reporting Requirements															
99-10	Food Stamp Issuance and Allotment Returns															
99-13	Family Case Management in W-2					X							X			
99-14	CARES New Hire Data Exchange															
99-15	W-2 Diversions					X							X			
99-19	Medical Assistance (Medicaid) Divestment - Promissory Notes and Annuities															
99-28	Healthy Start Outstationing		X		X						X		X			
99-29	Caretaker Supplement Payment Problems										X					
99-32	Welfare-to-Work (WtW) Information					X							X			X
99-33	Restoration of Food Stamp Benefits to Veteran Hmong and Highland Laotian Aliens and Their Families															
99-34	Availability of Written Information on Economic Support Programs		X		X	X					X		X			
99-35	Food Stamp Policy Re: 401K and 403B Plans															
99-36	Huber Law Prisoners' Food Stamp Eligibility															
99-38	Prisoner Verification Query		X		X						X		X			
99-39	Using the CARES WTPY Request for SSA Dual and Triple Entitlement Data		X		X						X		X			
99-40	State Online Query (SOLQ)		X		X						X		X			
99-41	CARES Changes for W-2 Time Limits												X			
99-42	Food Stamp and Medical Assistance Applications															
99-43	Non W-2 Public Assistance Cases With Child Support Orders In Other States		X		X						X		X			
99-44	Child Support Cooperation Requirements		X		X						X		X			
99-46	WFDA Master Trust - Preneed Funeral Contract															

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99-47	Medicaid/BadgerCare Initial Application Processing at OBRA Healthy Start Outstationing Sites															
99-51	MMIS Query Access															
99-54	Recovering Learnfare Penalty From W-2 Trial Job Participants												X			
99-55	1999 Child Care Survey - For Determination of 2000 Maximum Rates															
99-57	BadgerCare Implementation												X			
99-58	Clarification of Food Stamp and FSET Policy					X										
99-59	Write Off/Adjustment Policy and Write Off Form		X		X						X		X			
99-60	Posting W-2 Employment Position Time Limit Extensions Information in CARES												X			
99-61	BadgerCare Implementation – Additional CARES Instructions															
99-63	BadgerCare Implementation – Additional Special Instructions															
99-64	Self Study Guide: Benefit Recovery - Determining Overpayments		X			X					X		X			
99-65	Dual and Triple Entitlement Data Received From WTPY, BENDEX or SOLQ		X		X						X		X			
99-66	W-2 Contract Monitoring - Fact Finding Review Report					X							X			
99-67	Benefit Recovery for Inactive Child Care Provider With Outstanding Overpayments		X													
99-69	CARES Enhancements for Posting and Tracking of W-2 Employment Position Clock Extensions					X							X			
99-71	Increasing Enrollment in the Welfare to Work (WtW) Program - New Strategies												X			X
99-74	Child Care Temporary Absence Policy															
99-75	State Online Query (SOLQ)		X		X						X		X			
99-77	Food Stamp Categorical Eligibility Changes															
99-79	CARES - Medical Assistance/BadgerCare Fixes															
99-81	1999 Wisconsin Act 9 - Child Care Policy Changes		X													
99-82	Revised Child Care Copay Schedule		X													
99-83	CARES Automated Tracking System (CATS)															
99-84	State Job Opportunities					X							X			
99-85	CARES Security and Access to the State Online Query (SOLQ)				X	X					X		X			
99-87	Recent Changes in the FS Policy and Procedures															
99-90	Funeral Reimbursement Maximum															
99-92	Changes in Child Care Administrative Rules		X													

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99-93	Child Care Resource and Referral (CCRR) Grants for Start-Up and Expansion (January 1, 2000 - December 31, 2001)		X													
99-97	Tracking of Manual Issuance of W-2 and FS in CARES												X			
99-98	PACE and Partnership Program Policy and Instructions for ES Staff															
00-01	State Sales Tax Rebate		X								X		X			
00-02	Revised Crimes Table		X													
00-03	Processing Case Changes and Closures in CARES		X			X					X		X			
00-04	Child Care Policy Changes		X													
00-05	Technical College Participation for CSJ and W-2 T Participants		X			X							X			
00-06	W-2 Income Policy Changes												X			
00-09	Individual Development Account (IDA) Programs										X		X			
00-10	Entered Employment: 1. Clarifications 2. Definition Expanded					X							X			
00-11	Correcting Child Care Underpayments		X													
00-12rev	Changes to CARES Screen APCI and The IV-A/IV-D Interface (Corrected)		X		X						X		X			
00-13	Child Care Providers: 1. Offenses Affecting Caregiver Eligibility 2. Revisions to HFS 12		X													
00-14	Sales Tax Rebate - Medical Assistance					X							X			
00-15	Medical Assistance Purchase Plan (MAPP)															
00-16	CARES Automated Tracking System (CATS) Update		X		X	X					X		X			
00-17	Child Day Care Manual Online		X													
00-18	Estate Recovery Program Changes															
00-19	MA - Changes Based on New Federal Poverty Level (FPL) Amounts (2000)															
00-21	MA Divestment - Average Private Pay Nursing Home Rate															
00-22	Conference on Personal Finance												X			
00-23	Caregiver Background Check Update		X													
00-24	Treatment of Census Earnings		X								X		X			
00-25	Documenting Sensitive Information In Cares And Access To Cares Information		X		X	X					X		X			
00-26	Additional Guidelines For Prorated CSJ Policy												X			

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00-28	W-2 24-Month Time Limit Extensions Policy Reminder												X			
00-29rev	Clean-Up Reports for Absent Parent Screen APGI – Corrected		X		X						X		X			
00-30	File Codes		X		X						X		X			
00-31	Food Stamp Overpayments – Correction															
00-33	Workforce Attachment and Advancement (WAA) Participant Application and Eligibility Determination		X		X	X					X		X	X		
00-34	W-2 Eligibility for Custodial Parent of an Infant Payments					X							X			
00-35	Special Exempt Income and Community Waivers Group "B"															
00-36	Special Housing Amount for Community Waiver Programs															
00-37	IVA/IVD Interface Mismatch Report															
00-38	BadgerCare Test Children															
00-39	Verification of Pregnancy Due Date												X			
00-40	1. AFDC Recoupment from W-2 Payment 2. Benefit Recovery Address Process															
00-41	Refugee Cash Assistance and Refugee Medical Assistance						X									
00-42	Child Care - Safe Child Initiative		X													
00-43	Food Stamp Policy Clarifications															
00-44	Food Stamps – Priority Service Determinations, Setting Filing Dates, and Mail-in Reviews															
00-45	Child Care Call Center		X													
00-46	Food Stamp Applications															
00-47	Establishing Claims and Liability for Repayment of Claims															
00-48	Child Care Provider File		X													
00-49	Medical Assistance – Joint Assets															
00-50	Medical Assistance Purchase Plan															
00-51	BadgerCare															
00-52	2000 Child Care Survey - For Determination of 2001 Maximum Rates		X													
00-53	Food Stamp Program – Verification of Low Income Home Energy Assistance (LIHEAP)															
00-54	Child Care - EFT and Care Underpayments		X													
00-55	WAA and WtW CARES Training Courses													X		X

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00-56	Medical Assistance Treatment of Veterans Administration Payments for: 1. Aid and Attendance 2. Unusual Medical Expenses \$90.00 3. Pension for Institutionalized Veterans or Their Surviving Spouse															
00-57	MA – Exclusion of Community Spouse's IRA and Other Retirement Funds in Spousal Impoverishment															
00-58	CARES Changes to Absent Parent Screens															
00-59	CARES - WtW and WAA Screens												X	X		X
00-60	Community Reinvestment (CR)												X			
00-62	Workforce Attachment and Advancement (WAA) and Welfare-to-Work (WtW) Data Sharing and CARES Access													X		x
00-63	BadgerCare Premium Process Redesign: Phase 1															
00-64	Food Stamp Mass Change															
00-65	MA Average Nursing Home Private Pay Rate															
00-66	BadgerCare															
00-67	W-2 Fact Finding Review Report					X							X			
00-68	Child Care Updates: <ul style="list-style-type: none"> School Age Certification & Rehabilitation Reporting Forms New Food Program Policy Use of Internet to Request Caregiver Background Checks Reporting Requirement for Certification Denials/Revocations Age When Caregiver Background Check is Required 		X													
00-69	Medical Expense Deductions in the Food Stamp Program															
00-70	Community Reinvestment (CR)												X			
00-71	Child Care: <ol style="list-style-type: none"> Eligibility for Kinship Care Parents New Copayment Rules for Foster Care, Court Ordered and Non-Court ordered Kinship Care Children 		X													
00-72	W-2 Performance Standards					X							X			
00-73	WtW/WAA CARES Backdating												X	X		X
00-75	Food Stamp Pop Open Cases															

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00-76	Child Care Provider SSN Verification - State On-line Query (SOLQ)		X													
00-77	Family Care: Long Term Functional Screen Care Levels and Relationship to Medicaid and Family Care Eligibility															
00-78	Office Change Coding for Children First (CF), Welfare-to-Work (WtW), and Workforce Attachment and Advancement (WAA)		X											X		X
00-79	CARES Changes Related to Long Term Care Redesign, Divestment and Spousal Impoverishment															
00-80	CARES Instructions – Community Waivers and SSI Recipients															
00-81	Family Care															
00-82	PACE and Partnership Programs															
00-83	Minor's Liability for Overpayments		X				X	X					X			
00-84	Workforce Attachment and Advancement (WAA) Guide Wisconsin's Literacy Providers Directory													X		
00-85	BWSP Operations Memos on Workweb and Partner Page		X	X	X	X	X	X		X	X	X	X	X		X
00-86	IVA-IVD (CARES/KIDS) Interface Changes - KIDS PIN Numbers				X											
00-87	Annual COLA-Related Changes															
00-88	Medical Assistance Personal Allowance Change															
00-89	Medical Assistance Burial Trust Change															
00-90	W-2 Payments Using EFT					X							X			
00-91	Workforce Attachment and Advancement (WAA) Service Guidelines												X	X		
00-92	W-2 Eligibility for VISTA Volunteers												X			
00-93	Medicaid Deductible Countable Costs															
00-94	Change in MA Average Nursing Home Private Pay Rate															
00-95	Medicaid Purchase Plan (MAPP) Standard Maintenance Allowance															
00-96	Family Medicaid/BadgerCare Application (DES 12277)															
01-01	Prospective Budgeting					X							X			
01-02	Medical Assistance Personal Allowance Change															
01-03	Learnfare Reporting												X			
01-04	New Sort Orders for Screen CCAR and Child Care Attendance Report Forms															
01-05	CARES Reason Code Changes															
01-06	CARES Client Notice Redesign (CNRD)															

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01-07	Food Stamp Maximum Excess Shelter Deduction Change															
01-08	Child Care Policy Changes		X													
01-09	TANF Received in Other States					X							X			
01-11	Workforce Attachment and Advancement (WAA) Performance Standards													X		
01-12	1. Applications Running for 3 Months 2. Removal of CARES Reason Code 142 for W-2, Child Care, and Medicaid		X													
01-13	MA Application Requirements: 1. Verification of Citizenship or Immigration Status 2. Disclosure of a SSN															
01-14	CARES Information/Policy Problem Resolution Center (a/k/a, "CARES Call Center")															
01-15	Medical Assistance Purchase Plan (MAPP) Health Insurance Premium Payment (HIPP)															
01-16	Medical/Remedial Expenses (MRE) and Impairment Related Work Expenses (IRWE)															
01-18	Prospective Budgeting Questions and Answers					X							X			
01-19	State-Only W-2 Payment Policy					X							X			
01-20	Food Stamp Program – 6 Month Reviews															
01-22	MA – Changes Based on New Federal Poverty Level (FPL) Amounts (2001)															
01-23	FS – New Policy for Processing Reported Changes, Including Person Additions															
01-24	Medical Assistance Purchase Plan (MAPP) – Federal Poverty Level (FPL) Changes															
01-25	Power Cascade (SFEX)															
01-26	W-2 and SSI Eligibility					X							X			
01-27	Technical College Participation in W-2					X							X			
01-28	Medicaid Unemployed Parent Changes															
01-29	Food Stamp "Pop Open" Cases															
01-31	Enrollment and Dis-enrollment in Family Care and PACE/Partnership															
01-32	Adversely Effected Medicare Beneficiaries															
01-33	New Food Stamp Vehicle Policy															
01-34	Authorized Representative Form															

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
01-35	Food Stamp Program "Eat Smart and Play Hard" Folder															
01-36	BadgerCare – Tricare Insurance															
01-37	W-2 Case Monitoring					X							X			
01-38	2001 Child Care Survey, For Determination of 2002 Maximum Rates		X													
01-39	Medical Assistance Program Simplification (Reduced Verification) and Client Choice of Applications															
01-40	Medical Assistance – Entry of Health Insurance Information in CARES															
01-41	Revised Medical Capacity Form												X			
01-42	Special Summer Cost of Living Allowance (COLA) Changes												X			
01-43	Pace and Partnership Programs: 1. Enrollees who live in adult family homes 2. Divestment															
01-44	Child Care Provider Information (CCPI) Web Site		X													
01-45	1. Adding "Check/EFT Payable Name" to CCPD 2. Entering Provider Tax Information to CCPS		X													
01-46	Long Term Care Functional Screen Eligibility Determination Corrections															
01-47	Amended 2001 Child Care Survey - Determination of 2002 Maximum Rates		X													
01-48	Offsets and Supplemental Checks for Inappropriate Sanctions		X										X			
01-49	Changes in Child Care Payment Authorization Calculations		X													
01-50	Revised Work Program Activity Codes															
01-51	Drug Felon Policy Clarification and CARES Screen ANDF					X							X			
01-52	Food Stamp EBT Dormancy, Expungement and Agency Follow-up Procedures															
01-53	Medical Assistance Purchase Plan (MAPP) Worksheets															
01-55	Impact on Eligibility of the "Trafficking Victims Protection Act of 2000"		X	X		X		X			X	X	X	X	X	X
01-56	The Child Citizenship Act of 2000		X	X	X	X		X	X		X	X	X	X	X	X
01-57	Food Stamp Mass Change															
01-58	Sudden Infant Death Syndrome (SIDS) Risk Reduction Legislation		X													
01-59	Activity Code Addition															
01-60	Individual Development Accounts												X			
01-61	Employment Skills Advancement Program (ESAP) Ends												X			
01-62	Custodial Parent of an Infant and 24-Month and 60-Month Extensions												X			

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01-63	File Codes		X	X	X			X	X		X	X	X	X	X	X
01-64	Elimination of Asset Test for AFDC-MA and AFDC-related MA							X								
01-65	Freeze on Family Care Non-MA Enrollments															
01-66	MA Re-determinations for Inter-agency Transfers															
01-67	Foster Care and MA Re-determination Policy															
01-68	New Provider Rate Screen (CCRA) and Restricted Ages Screen (CCRS)															
01-69	CARES - Multiple PIN's															
01-70	Food Stamp Person additions Following Work Program Sanctions															
01-71	Budget Bill Changes 1. Student Financial Aids Disregard 2. Employer Sponsored Training in CSJ & W-2T Placements												X			
01-72	MA - Home Allowance Maintenance															
01-73	Long Term Care, Eligibility Level of Care Status Report															
01-74	CARES Changes in Case Transfers and Data Exchange			X												
01-75	Conversion Planning - Caretaker Supplement Program															
01-76	Annual COLA-Related Changes															
01-77	SSI Advocacy												X			
01-78	Pregnant BadgerCare Recipients															
01-79	PACE/Partnership Enrollment Waiting Lists															
01-80	Caretaker Supplement - CARES Update of ANBR and ANBC															
01-81	BadgerCare Premium Refunds for Native American/Alaskan Native Tribal Members															
01-82	Activity Code Additions for WAA and WtW													X		X
01-83	Annual COLA-Related Changes			X												
01-84	Wisconsin Well Woman Medicaid															
01-85	Food Stamp Handbook Online															
01-86	Average Nursing Home Private Pay Rate															
01-87	Medicaid Eligibility for Inmates															
01-88	Child Care Data Collection for the License/Certification Denial Database		X													
02-01	Electronic Version of DES 3070 Form												X			
02-02	Medicaid Purchase Plan (MAPP) Automation and Conversion Process				X								X	X	X	X

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02-03	Caretaker Supplement (CTS) Automation															
02-04	Medicaid Review Dates															
02-05	Medicaid Deductible Begin Date															
02-06	W-2 Earnings Gain Performance Standard					X							X			
02-07	CARES - Workforce Attachment and Advancement (WAA) and Welfare-to-Work (WtW) Work Program Screens			X										X		X
02-08	Overpayment Claims					X							X			
02-09	Child Care Data Collection for the License/Certification Denial Database		X													
02-10	Elderly/Blind/Disabled (EBD) Choice of Medicaid Application Method															
02-11	MA Program Simplification (Reduced Verification) and Client Choice of Applications															
02-12	Supportive Service Plan					X							X			
02-13	Implementing Monitoring Provisions in the Child Care Contract		X													
02-14	Eligibility Limit Changes - Workforce Attachment and Advancement (WAA), Literacy Grants, and Community Youth Grants (CYG)										X	X		X		
02-16	W-2 and Child Care Overpayment Dispute Resolution			X		X							X			
02-17	New Language Codes		X			X							X			
02-18	New Style Envelope for CARES Notices and Letters		X			X							X			
02-19	Child Care Web Attendance (CCWA) Reporting		X													
02-20	Food Stamp Program Treatment of Interim Assistance and General Relief															
02-21	Earned Income, Homestead and Child Tax Credits		X			X							X			
02-22	Federal Poverty Level Changes for Wisconsin Works (W-2), Community Reinvestment (CR) and Wisconsin Shares (Child Care Subsidy) Program		X			X							X			
02-23	MA - Changes Based on New Federal Poverty Level (FPL) Amounts (2002)															
02-24	Child Care Policy Changes		X													
02-25	Five New W-2 Reports Available on Web Intelligence (WebI)												X			
02-26	New Child Support Change Reporting Policy for Food Stamp Recipients				X											
02-27	Timely Compliance with Fact Findings and Departmental Reviews		X										X			
02-28	Food Stamp Overpayment Notice Requirements What a Fair Hearing is Requested															

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02-29	New Food Stamp Policy for ABAWDS															
02-30	Management Evaluation Quality Control (MEQC)															
02-31	Voluntary Quit Letter															
02-32	CARES Changes for Food Stamp Categorical Eligibility															
02-33	Child Care EFT Payments		X													
02-34	Wisconsin's Well Woman Medicaid															
02-35	Community Waiver Eligibility for Children Enrolled in the Kate Beckett Program															
02-36	Life Insurance Funded Burial Contract (LIFBC) Policy for EBD Medicaid															
02-37	Indemnification Insurance Policies for Medicaid															
02-38	MAPP COLA Disregards															
02-39	IRWES for all EBD Medicaid															
02-40	Child Support Payments Pass-Through to Control Group		X										X			
02-41	Web-based Materials for Food Stamp Eligibility Workers															
02-42	Write-Off And Adjustment Procedures And Changes To Benefit Recovery Scre		X										X			
02-44	Child Care Program Monitoring Clarification		X													
02-45	2002 Child Care Survey - For Determination of 2003 Maximum Rates		X													
02-47	SeniorCare															
02-48	Implementation of Emergency Assistance Tracking System (EATS)										TANF					
02-49	Changes in Child Care Administrative Rules and Policies Attachment 1 (DWSW-48) Attachment 2 (DWSW-49a) Attachment 3 (DWSW-50) Attachment 4 (DWSW-13132) Attachment 5 (DWSW-13133) Attachment 6 (DWSW-13259) Attachment 7 (DWSW-13260) Attachment 8 (DWSW-13251)		X													
02-50	BWP/BIMA Operations Memos Distribution and Notification		X	X	X	X	X	X	X	X			X	X		
02-51	MenuManager Implementation Attachment (MenuManager for CARES Users)		X	X	X	X	X	X	X	X			X	X		

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02-52	Emergency Assistance Tracking System Access Attachment 1 (DWSW-13267-E) Attachment 2 (DES-11652) Attachment 3 (DWD Computer Security Policy) Attachment 4 (WI statutes pertaining to computer access for assistance programs)										TANF					
02-53	W2 Case Management Services (CMS) Agreement Form Attachment (DWSW-13269)					X							X			
02-55	CARES Assessment Screen Enhancements and Refresher Materials Attachment 1 (Assessment for Appropriate Placement and Extension) Attachment 2 (WP Assessment Driver Flow Screen Changes)					X							X			
02-56	Appropriate Case Management Follow-Up (CMF) Services												X			
02-57	Transportation Assistance for W2 and Low Income Recipients					X							X	X		
02-58	WtW/WAA CARES Access													X		X
02-60	Emergency Assistance Policy for Denial Tracking					X							X	X		
02-61	W-2 Check Style Change												X			
02-62	Address Automation in CARES		X										X			
02-64	W-2 and Incarceration												X			
02-66	Workforce Attachment and Advancement (WAA) "Service Category at Entrance" Field													X		
02-67	2003 Cost of Living Adjustment (COLA)					X										
02-69	Child Day Care Manual Release		X													
02-71	Child Care Maximum Rate Mass Change		X													
02-72	Updated Administrative Rule--DWD 15: Child Support Cooperation for W-2 and Child Care Attachment 1--Good Cause Claim Attachment 2--Good Cause Notice		X										X			
02-74	Changes to Procedures for Entering Information About Race and Ethnicity in CARES; Related Policy Guidance		X										X			
03-01	Guideline for Establishment of Public Assistance Claims		X										X			
03-07	Revised DWD 56		X													

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							R C A	R M A	R H S	G E N	C Y G	L G	W - 2	W A A		
03-08	Earned Income Credit, Child Tax Credit and Homestead Credit		X										X			
03-09	Eligibility Limit Changes – Workforce Attachment & Advancement (WAA), Literacy Grants, and Community Youth Grants (CYG)										X	X		X		
03-12	Federal Poverty Level Changes for Wisconsin Works (W-2), Community Reinvestment (CR), and Wisconsin Shares (Child Care Subsidy) Program		X			X							X			
03-13	Family Day Care Certification Group Size Estimator		X													
03-14	Family Day Care Certification Changes — Caregiver Law Interpretation and Clarification of the Landlord Permission Rule		X													
03-16	Barrier Screening Tool Implementation Information Attachments: <ul style="list-style-type: none"> W-2 Screening and Assessment Policy — PDF (42 KB) W-2 Barriers Screening Tool Agreement— PDF (20 KB) Barrier Screening Tool Training and Implementation Dates— PDF (59 KB) 												X			
03-17	Requesting Security Access to the New Web-Based Barriers Screening Application for Wisconsin Works (W-2) Agencies Attachment: Barriers Screening Tool (BST) Web Access Request — PDF (14 KB)					X							X			
03-21	Categorical Eligibility for Food Stamps															
03-24	Changes to Child Care Payment System (CCPS)		X													
03-27	Change in Child Care Monitoring Reporting Requirements		X													
03-29	Will Be Published Soon															
03-30	Milwaukee Conference on Personal Finance Attachments: <ul style="list-style-type: none"> Conference on Personal Finance Brochure — PDF (561 KB) Conference on Personal Finance Registration Form — PDF (139 KB) 												X			
03-31	CARES Work Program Activity Completion Codes			X									X	X		X
3-32	Alert Functionality Enhancements			X									X	X		X

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